

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO:** **Members of the Governing Board**

**SUBJECT:** **PURCHASE ORDER TO JLC CONTRACTING, INC. FOR  
ELECTRICAL OUTLETS FOR BUILDING 100 ACADEMIC  
SUCCESS CENTER AND TUTORING**

**REQUESTED ACTION:**

**Information**    **OR**     **Approval**  
 **Consent**        **OR**     **Non-Consent**

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**SUMMARY:**

Board ratification is requested for award of a Purchase Order to JLC Contracting, Inc. to provide electrical outlets in building 100 for the new academic success and tutoring center. To achieve opening a combined academic success center and tutoring center, the check-in entrance needed to be relocated. The scope of work included all electrical wiring, terminations, and outlets in Building 100 to provide student and faculty check-in computer stations.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Renovating existing instructional space and equipment.

<i>Ed. Code:</i>	<i>Board Policy: 3225; 3520</i>	<i>Estimated Fiscal Impact: \$975</i>	<i>Measure Q Funds</i>
<b>SUPERINTENDENT'S RECOMMENDATION:</b>		<input checked="" type="checkbox"/> <b>APPROVAL</b>	<input type="checkbox"/> <b>DISAPPROVAL</b>
		<input type="checkbox"/> <b>NOT REQUIRED</b>	<input type="checkbox"/> <b>TABLE</b>
<hr/>			
Thomas Beckett Interim, Executive Bonds Manager			
<b>PRESENTER'S NAME</b>			
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4000 Suisun Valley Road Fairfield, CA 94534			
<b>ADDRESS</b>			
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(707) 863-7855			
<b>TELEPHONE NUMBER</b>			
Yulian Ligioso Vice President, Finance & Administration			
<b>VICE PRESIDENT APPROVAL</b>			
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February 5, 2016			
<b>DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT</b>			
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Celia Esposito-Noy, Ed.D. Superintendent-President			
<b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>			
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February 5, 2016			
<b>DATE APPROVED BY SUPERINTENDENT-PRESIDENT</b>			

**AGENDA ITEM**  
**MEETING DATE** February 17, 2016

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: PURCHASE ORDER TO JLC CONTRACTING, INC. FOR  
ELECTRICAL OUTLETS FOR BUILDING 100 ACADEMIC  
SUCCESS CENTER AND TUTORING**

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

Since the value of the work was less than \$1,000, a proposal was requested only from one firm, JLC Contracting, Inc. The Purchase Order for this work has been issued to JLC Contracting, Inc., and this is a request for ratification of the issuance of that Purchase Order.

The Governing Board is asked to ratify the Purchase Order with JLC Contracting, Inc. in the amount of \$975.

The Purchase Order is available online at: <http://www.solano.edu/measureq/planning.php>.



Solano Community College District  
 4000 Suisun Valley Road  
 Fairfield, CA 94534-3197

PO Number:	<b>P0161067</b>
Issue Date:	<b>01/15/16</b>
Deliver By:	<b>01/29/16</b>

**Vendor:** JLC Contracting Inc.  
 4311 Stonefield Ln  
 Fairfield CA 94534-3148

**\*\*\* The purchase order number must appear on all invoices, delivery slips, packages and in all correspondence. \*\*\***

<b>Send Billing Invoice to:</b>  Solano Community College ATTN: Accounts Payable BOND PLEASE EMAIL TO: accountspayablebond@solano.edu	<b>Ship to:</b>  Measure Q B100 ASC - J. Prany 4000 Suisun Valley Road Bldg 1900 Fairfield CA 94534
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Buyer	Vendor Fax
Laura Scott	707-864-8505

Description	Quantity	Unit Cost	Total Cost
Project: Small Capital Projects - Building 100 Academic Success Center ----- Per quote dated June 12, 2015  Install two 4-plex outlets in Building 100	1.00 EA	975.0000	975.00

Requisition No. R0011944	<b>TOTAL: 975.00</b>
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**GENERAL TERMS AND CONDITIONS**

- \* Prior approval must be made for price increase, shipping charge, any deviation from items ordered and delays in shipping past 45 days from order.
- \* District does not pay on statements, please invoice via email to: accountspayablebond@solano.edu. PHONE 707-864-7000 X4370.
- \* Deliveries must be made at the District Warehouse, address above. Warehouse hours are 8:00 AM to 4:30 PM, Monday through Friday, except holidays. WAREHOUSE TELEPHONE (707) 864-7000 EXT. 4434.
- \* Shipment must be prepaid unless otherwise noted. Shipping lists with PO number must be included.
- \* Items ordered must meet CAL-OSHA Regulations in effect on date of shipment.
- \* The District reserves the right to cancel and (or) return items at shipper's cost for any items delivered not meeting the terms, conditions, and specifications of the purchase order.

APPROVED:   
 Yulian Ligioso  
 Vice President of Finance and Administration

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